Appendix A

Annotated Flood Hazard Development Application & Permits Coastal E Model

Flood Hazard Development Permit Application & Permit Forms

For Communities with Coastal Velocity Zones [60.3(e)]

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- 9. V-Zone Certificate (See Appendix F)
- 10. Hydraulic Openings Certificate (See Appendix F)
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- 12. FEMA Elevation Certificate (*See Appendix D*)
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This document was prepared by the Maine Floodplain Management Program Dept. of Agriculture, Conservation & Forestry 93 State House Station 17 Elkins Lane Augusta, Maine 04333-0093

Phone (207) 287-2801

FLOOD HAZARD DEVELOPMENT APPLICATION

<u>Community Name</u>, Maine (All applicants must complete entire application)

[60.3(e)]

Application is hereby made for a Flood Hazard Development Permit as required under Article II of the Floodplain Management Ordinance of *Community Name*, Maine, for development as defined in said ordinance. This permit application does not preclude the need for other municipal permit applications. [Article II, also, NFIP Reg. Part 60.3(a)(1)]

Owner: <u>Art</u>	icle III.A		Address:	Article III.A.
Phone No.: <u>Art</u>	icle III.A			
Applicant:Arti	cle III.A		Address:	Article III.A.
Phone No.: <u>Art</u>	icle III.A			
Contractor: <u>Art</u>	icle III.A.		Address:	Article III.A.
Phone No.: <u>Art</u>	icle III.A			
LEGAL DESCRIPTIO	DN			
Is this part of a subdivis	sion? □ Yes □ No	If yes, give the name of	of the subdiv	ivision and lot number:
Subdivision: <u>R</u>	ecommended but no	ot required by FPMO	Lot #:	_ <u>Same</u>
Tax Map: <u>Map required</u>	l in Article III.B. is i	not necessarily a Tax Ma	<u>p</u> Lot #:	
Address: <u>Article</u> Street	<i>III.B.</i> /Road Name			
Zip Code: <u>Article</u> Town	<u>III.B.</u> /Zip Code			
General explanation of J	proposed developm	ent: Article III.D		
Estimated Value of Proposed Development (all materials and labor): \$ <i>Article III.E.</i> [Necessary to administer Substantial Improvement requirements or Accessory Structure threshold]				
Proposed Lowest Floor	Proposed Lowest Floor elevation [for new or substantially improved structure]: <u>Article III.H.3.</u>			
OTHER PERMITS				
Are other permits required from State or Federal jurisdictions?If YesNoIf yes, are these other permits attached?YesNoNot Applicable				
Federal and State Permits may include but are not limited to: ME/DEP/Natural Resource Protection Act, Site Location of Development Act, Metallic Mineral Exploration, Advanced Exploration and Mining; USACE/Section 9 &10 of the Rivers and Harbors Act/ Section 404 of the Clean Water Act; Federal Energy Regulation Commission.				
SEWER AND WATE	R			
Sewage Disposal:	□ Public □ Existing		F., Article VI ot Applicable	VI.C.&D., and NFIP Reg. Part 60.3(a)(6)] le Type
Water Supply:	D Public	□ Private <u>[Article III.F</u> A - 3	F., Article VI	VI.B., and NFIP Reg. Part 60.3(a)(5)]

(This section to be comple	ted by Municipal Official)		
LOCATION			
Flooding Source (name of river, pond, ocean, etc.):Recomme	ended but not required by FPMO		
V1-30 Zone VE Zone AE Zone A1-30 Zone A Zone AO Zone AH Zone Image: Needed to administerArticle VII FRINGE FLOODWAY (1/2 width of floodplain in A Zone) Image: Needed to administer Article VII			
Base Flood Elevation (bfe) at the site NGVD or 🗆 NAVD []	Required for New Construction or Substantial Improvement]		
Lowest floor elevation of proposed or existing structure NGV	VD or INAVD [Req. for New Const. or Substantial Improvemnt]		
If proposed development is in an AE or A1-30 Zone and cross section data is available in the Flood Insurance Study, please note the nearest cross section reference letter and elevation of base flood at nearest cross section above and below the site. [Recommended but not required by FPMO]			
Cross Section Letter Base Flood Elevation			
Above Site Above Site			
Below Site Below Site			
Desir of mumbered A Zone has determined in (Antisla V D. also	NEID Dec Druce 60.2(L)(A)]		
Basis of unnumbered A Zone bfe determination: <u>[Article V.B., also</u>	$\frac{NFIP \text{ Reg Part 60.5(b)}(4)}{\text{USDA/NRCS}} \square \text{ USACE } \square \text{ Other } ____$		
$\Box \text{ From a State Agency:} \qquad \Box \text{ MDOT } \Box$	Other		
□ Established by Professional Land Surveyor			
□ Established by Professional Engineer □ HEC	RAS □ HEC II □ HY 7 □ TR20 □ TR55 □ Quick-2		
□ Highest Known Water Level	r		
□ Other (Explain)			
VALUE			
If the development involves work on an existing structure, enter the Market Value of existing structure before improvements: \$			
· · · ·	Tovement of minor addition to existing development		
TYPE OF DEVELOPMENT [Article III.D., also Article XIII Definition of Development]			
	finition of Development]		
TYPE OF DEVELOPMENT <u>[Article III.D., also Article XIII Dep</u> Check the appropriate box to the left of the type(s) of development	finition of Development]		
Check the appropriate box to the left of the type(s) of development	<i>finition of Development]</i> requested and complete information for each applicable line:		
Check the appropriate box to the left of the type(s) of development Image: I	finition of Development] requested and complete information for each applicable line: Cubic Yards		
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¹ Certain prohibitions apply in Velocity Zones

standards, public hearing, and Planning Board review.

Attach a Site Plan – Drawn to scale with north arrow. [Article III.C.]

- Show property boundaries, floodway, and floodplain lines.
- Show dimensions of the lot.
- Show dimensions and location of existing and/or proposed development on the site.
- Show areas to be cut and filled.

Attach Statement - describing in detail how each applicable development standard in Article VI will be met. [Article III.M.]

For New Construction or Substantial Improvement also show:

- Existing and proposed grade elevations adjacent to the walls of the structure done by a Professional land Surveyor, Architect, or Engineer.
- Location and elevation of temporary elevation reference marks on the site.

Special Note:

Substantial Improvement is defined as any reconstruction, rehabilitation, addition or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. Please refer to the floodplain management ordinance, Article XIV, for more complete definitions of New Construction and Substantial Improvement.

Structures in Velocity Zones are not permitted on fill or excavations. Structures must be built on open foundation systems, i.e., columns, piles, posts. Certification of structural design, specifications, plans and construction methods completed by a Professional Engineer or Architect shall accompany the application as required in Article VI.L.3. of the floodplain management ordinance. [*Article VI.P.*]

The applicant understands and agrees that:

- The permit applied for, if granted, is issued on the representations made herein;
- Any permit issued may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- Any permit issued on this application will not grant any right or privilege to erect any structure or sue any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The applicant hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain management Ordinance;
- If issued, the permit form will be posted in a conspicuous place on the premises in plain view; and,
- If issued, the permit will expire if no work is commenced within 180 days of issuance.

Owner: <u>Recommended</u>	l but not required by FPMO	Date:	<u>Recommended but not required by FPMO</u>
	Signature		
or	-		
Authorized Agent:	<u>Recommended but not required</u> Signature	by FPMO Date: _	<u>Recommended but not required by FPMO</u>
[Article IV & V]	(This section to be con	npleted by Municipal Official)
Date: Submitted	; Fee Paid;	Reviewed by CEO	; Reviewed by Planning Board
Permit #	Issued by	·	Date

FLOOD HAZARD DEVELOPMENT PERMIT **PART I**

Community Name, Maine (For New Construction or Substantial Improvements)

For New Construction or Substantial Improvement of any structure, this Flood Hazard Development Permit allows construction only up to the establishment of the lowest floor. This permit is issued based on documentation that the information provided in the Flood Hazard Development Permit Application is in compliance with the Floodplain Management Ordinance. Once the lowest floor is established, the permittee must provide an Elevation Certificate establishing the as built lowest floor elevation. When the Code Enforcement Officer finds the documentation in the Elevation Certificate to be in compliance with the Floodplain Management Ordinance, the Part II Flood Hazard Development Permit shall be issued. The Part II Permit must be issued in order for construction to continue. [Article V.F.1.]

A Part I Flood Hazard Development Permit is hereby issued as provided under Article V.F. of the Floodplain Management Ordinance of Community Name, Maine, for development as defined in said ordinance.

Tax Map:	Lot #:	[Recommended but not required by FPMO]
Project Description:		[Recommended but not required by FPMO]

The permittee understands and agrees that:

- The permit is issued on the representations made herein and on the application for permit;
- The permit may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- The permit will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The permittee hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain Management Ordinance;
- The permit form will be posted in a conspicuous place on the premises in plain view; and, .
- The permit will expire if no work is commenced within 180 days of issuance.

Owner: <u>Recommended but not required by FPMO</u> Signature	Date: _	<u>_Recommended but not required by FPMO</u>
or		
Authorized Agent: <u><i>Recommended but not required by FPMO</i></u> Signature	_ Date:	Recommended but not required by FPMO
Issued by: <u>Recommended but not required by FPMO</u>	_ Date:	<u>Recommended but not required by FPMO</u>
Permit #: <u>Recommended but not required by FPMO</u>		

FLOOD HAZARD DEVELOPMENT PERMIT PART II <u>Community Name</u>, Maine

(For completion of New Construction or Substantial Improvements)

The following information has been submitted and found compliant with the Development Standards of the Floodplain Management Ordinance:

FEMA Elevation Certificate Form 81-31 [Article V.F.1.]

For construction in Zones V1-30 and VE only:

Review of the structural design, specifications, plans, and construction methods by a Professional Engineer or Architect certifying that they meet or exceed the technical criteria contained in the FEMA/Coastal Construction Manual and are in accordance with accepted standard of practice for meeting the criteria of Article VI.P.2. [Article VI.P.2&3.]

A Part II Flood Hazard Development Permit is hereby issued as provided under Article V.F. of the Floodplain Management Ordinance of *Community Name*, Maine, for development as defined in said ordinance.

 Tax Map:

 Lot #: _______
 [Recommended but not required by the FPMO]

The permittee understands and agrees that:

- The permit is issued on the representations made herein and on the elevation certificate;
- The permit may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- The permit will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The permittee hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain Management Ordinance;
- The permit form will be posted in a conspicuous place on the premises in plain view; and,
- The permit will expire if no work is commenced within 180 days of issuance.

Owner:	Recommended but not required by the FPMO	Date: <u>Recommended but not required by the FPMO</u>
	Signature	
or		
Authorized A	Agent: <u>Recommended but not required by the FPMO</u> Signature	Date: <u><i>Recommended but not required by the FPMO</i></u>
Issued by:	<u>Recommended but not required by the FPMO</u>	Date: <u><i>Recommended but not required by the FPMO</i></u>
Permit #:	Recommended but not required by the FPMO	

FLOOD HAZARD DEVELOPMENT PERMIT For Minor Development <u>Community Name</u>, Maine

(For Development not considered a Substantial Improvement)

This Flood Hazard Development Permit allows minor development as provided in Article V.F.3. of the Floodplain Management Ordinance of <u>Community Name</u>, Maine, for development in a Special Flood Hazard Area as defined in said ordinance. Development authorized by this permit must be adequately anchored to prevent flotation, collapse, or lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, be constructed with materials resistant to flood damage and be constructed by methods and practices that minimize flood damage. This permit is issued based on documentation that the information provided in the Flood Hazard Development Permit Application is in compliance with the Floodplain Management Ordinance.

Tax Map:	Lot #:	[Recommended but not required by the FPMO]
Project Description:		[Recommended but not required by the FPMO]

The permittee understands and agrees that:

- The permit is issued on the representations made herein and on the application for permit;
- The permit may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- The permit will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The permittee hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain Management Ordinance;
- The permit form will be posted in a conspicuous place on the premises in plain view; and,
- The permit will expire if no work is commenced within 180 days of issuance.

Owner:	Recommended but not required by the FPMO	Date: <u>Recommended but not required by the FPMO</u>
	Signature	
or		
Authorized Age	ent: <u>Recommended but not required by the FPMO</u> Signature	Date: <u><i>Recommended but not required by the FPMO</i></u>
Issued by:	Recommended but not required by the FPMO	Date: <u>Recommended but not required by the FPMO</u>
Permit #:	Recommended but not required by the FPMO	

FLOOD HAZARD DEVELOPMENT PERMIT For Conditional Use <u>Community Name</u>, Maine

This Flood Hazard Development Permit allows new construction or substantial improvement of any structure which has been reviewed and approved, or approved with conditions, by the Planning Board as a Conditional Use, only as provided for in the Floodplain Management Ordinance of <u>Community Name</u>, Maine, and pursuant to Article VII of the Ordinance. Development authorized by this permit must meet the conditional use requirements specified in Article VI.P.7. of the Ordinance. This permit is issued based on documentation that the information provided in the Flood Hazard Development Permit Application is in compliance with the Floodplain Management Ordinance.

Тах Мар:	Lot #:	[Recommended but not required by the FPMO]
Project Description:		[Recommended but not required by the FPMO]
Project Condition(s):		[Recommended but not required by the FPMO]

The permittee understands and agrees that:

- The permit is issued on the representations made herein and on the application for permit;
- The permit may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- The permit will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The permittee hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain Management Ordinance;
- The permit form will be posted in a conspicuous place on the premises in plain view; and,
- The permit will expire if no work is commenced within 180 days of issuance.

Owner:	Recommended but not required by the FPMO	Date: <u>Recommended but not required by the FPMO</u>
	Signature	
or		
Authorized Agent:	<u>Recommended but not required by the FPMO</u> Signature	Date: <u><i>Recommended but not required by the FPMO</i></u>
Issued by:	Recommended but not required by the FPMO	Date: <u>Recommended but not required by the FPMO</u>
Permit #:	Recommended but not required by the FPMO	

FLOOD HAZARD DEVELOPMENT PERMIT For FLOODPROOFING Non-Residential Structures <u>Community Name</u>, Maine

This Flood Hazard Development Permit allows Floodproofing of Non-residential Structures in a Special Flood Hazard Area. Floodproofing means any combination of structural and non-structural additions, changes or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and contents. This permit is issued based on documentation that the information provided in the Flood Hazard Development Permit Application is in compliance with the Floodplain Management Ordinance. [Article V.F.2.]

If the floodproofing is to serve as a method of bringing a structure into compliance with National Flood Insurance Program (NFIP) elevation requirements:

- All standards required by NFIP 44 CFR 60.3(c)(3) and all standards required by Article VI.G. of the Floodplain Management Ordinance must be met; and
- The application for this permit must include a FEMA Floodproofing Certificate (Form 81-65) signed by a registered professional engineer or architect certifying that the design and methods of construction will be in accordance with accepted standards of practice for meeting the provisions of NFIP 44 CFR 60.3(c)(3) as well as Article VI.G. of the Floodplain Management Ordinance. [Article VI.G. and NFIP Reg Part 60.3(c)(4)]

A Flood Hazard Development Permit for Floodproofing is hereby issued as provided under Article V.F. of the Floodplain Management Ordinance of <u>Community Name</u>, Maine, for development as defined in said ordinance.

 Tax Map: ______
 Lot #: ______
 [Recommended but not required by the FPMO]

The permittee understands and agrees that:

- The permit is issued on the representations made herein and on the application for permit;
- The permit may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- The permit will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The permittee hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain Management Ordinance;
- The permit form will be posted in a conspicuous place on the premises in plain view; and,
- The permit will expire if no work is commenced within 180 days of issuance.

Owner:	Recommended but not required by the FPMO	Date: <u>Recommended but not required by the FPMO</u>
	Signature	
or		
Authorized Agent: _	<u>Recommended but not required by the FPMO</u> Signature	Date: <i><u>Recommended but not required by the FPMO</u></i>
Issued by:	Recommended but not required by the FPMO	Date: <u><i>Recommended but not required by the FPMO</i></u>
Permit #:	_Recommended but not required by the FPMO	

	No
CERTIFICATE OF <u>Community No</u>	
Owner: <u>Recommended but not required by the FPMO</u>	
Address: <u>Recommended but not required by the FPMO</u>	_
Tax Map: Lot #:	[Recommended but not required by the FPMO]
Location of Property:	[Recommended but not required by the FPMO]
The development described above has been constructed in compliance	with the Floodplain Management Ordinance for the
Community Name, Maine.	[Article VIII]
A variance \Box was \Box was not required for this	development.
This determination is based on: provided by: [check appropriate box] [Required for New Const	☐ Floodproofing Certificate data ruction or Substantial Improvement]
□ Professional land Surveyor □ Arc Name:	hitect Name: Address:
License #:	License #:
Professional Engineer Name: Address: License #:	
	<i>Ended but not required by the FPMO</i>
Signature: <u>Recommended but not required by the FPMO</u>	· · ·
Flood Hazard Development Permit #:	
A - 11	

National Flood Insurance Program V-ZONE CERTIFICATE

[A V-Zone certification is required by the FPMO at Article VI.P.2.c]

Name	Policy Number (Insurance Co. Use)			
Building Address or				
Other Description				
City		State _	2	Zip Code
S	ECTION I: Flood Insu	rance Rate Map	(FIRM) Information	
Community Number	Panel Number	Suffix	_ Date of FIRM Index _	FIRM Zone
	SECTION NOTE: This Certificate do	II: Elevation Info		
1. Elevation of the Botto	m of Lowest Horizontal	Structural Membe	er	feet (NGVD)
2. Base Flood Elevation (BFE)			· · /	
3. Elevation of Lowest A				
A Approximate Depth of				

4. Approximate Depth of Anticipated Scour/Erosion used for Foundation Design...... feet (NGVD)
5. Embedment Depth of Pilings or Foundation Below Lowest Adjacent Grade...... feet (NGVD)

SECTION III: V-Zone Certification Statement

NOTE: This section must be certified by a registered engineer or architect

I certify that I have developed or reviewed the structural design, plans, and specifications for construction and that the design and methods of construction to be used are in accordance with accepted standards of practice for meeting the following provisions:

- The bottom of the lowest horizontal structural member of the lowest floor (excluding piles and columns) is elevated to or above the BFE; and
- The pile and column foundation and structure attached thereto is anchored to resist flotation, collapse, and lateral movement due to the effects of the wind and water loads acting simultaneously on all building components. Water loading values used are those associated with the base flood. Wind loading values used are those required by the applicable State or local building code. The potential for scour and erosion at the foundation has been anticipated for conditions associated with the base flood, including wave action.

SECTION IV: Breakaway Wall Certification Statement

NOTE: This section must be certified by a registered engineer or architect

when breakaway walls exceed a design safe loading resistance of 20 pounds per square foot

I certify that I have developed or reviewed the structural design, plans, and specifications for construction and that the design and methods of construction to be used for the breakaway walls are in accordance with accepted standards of practice for meeting the following provisions:

- Breakaway wall collapse shall result from a water load less than that which would occur during the base flood; and
- The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage doe to the effects of wind and water loads acting simultaneously on all building components (wind and water loading values to be used are defined in Section III).

SECTION V: Certification

Signature below certifies: _____ Section III; _____ Section IV

		Section IV		
Certifier's Name				
Title	License Number			
Street Address				
City	State	Zip Code		
Signature	Date	Telephone Number		
	A 12			

National Flood Insurance Program Hydraulic Openings Certificate

[A Hydraulic Openings certification is required by the FPMO at Article III.K.3. for all engineered hydraulic openings other than those specified by the FPMO at Article VI.L.2.b.]

Project Name

I, ______, do hereby certify that the opening(s) designed for installation in the aforementioned building have been engineered to allow for the automatic equalizing of hydrostatic flood forces on exterior walls by allowing for the automatic entry and exit of floodwater during floods up to and including the base (100-year) flood.

[Guidance on engineered openings is available in FEMA's Technical Bulletin 1-93, *Openings in Foundation Walls*.]

Certifier's Name

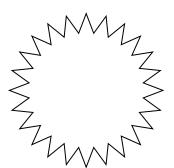
Type of License

Company Name

Street Address

City, State, Zip

Signature



PROFESSIONAL SEAL

Telephone Number

License Number

Title

Date